Internal Quality Assurance Cell

GLA University, Mathura

Oct. 24, 2023

Minutes of Meeting of Internal Quality Assurance Cell (IQAC)

The meeting of the **Internal Quality Assurance Cell (IQAC)** was held on Oct. 07, 2023 (Saturday) at 02:00 P.M. in the Webinar hall of the University. The following members were present:

S.No.	Name	Designation
1	Prof. Vishal Goyal, Dept. of ECE	Director IQAC
2	Dr. Neeraj Varshney, Dept. of CEA	Asst. Director-IQAC
3	Prof. Ashish Sharma, Dept. of CEA	Member- IQAC
4	Prof. Ashish Shukla, Department of ECE	Member- IQAC
5	Dr. Anjana Goel, Dept. of Biotechnology	Member- IQAC
6	Dr. Kamal Shah, Dept. of Pharmacy	Member- IQAC
7	Dr. Utkal Khandelwal, Dept. of Management	Member- IQAC
8	Prof. Kamal Sharma, Dean Research	Member- IQAC
9	Prof. Somesh Dhamija, HoD UG- IBM	Member- IQAC
10	Prof Diwakar Bhardwaj, Dean- RGP	Member- IQAC
11	Dr. Himanshu Sharma, Dean- S/W	Invitee

Agenda Item-1: Welcome Address by the Director IQAC.

At the outset, the Director, IQAC welcomed all the members of Internal Quality Assurance Cell (IQAC).

Agenda Item-2: To brief about academic reform and teaching learning process

It was suggested to organize regular training sessions for faculty to adapt to new technologies. The need to incorporate more project-based learning and industry collaborations was emphasized.

Agenda Item-3: To review the research outcome, patent, project, publication.

The research outcomes from various departments were presented. It was noted that several research initiatives have shown promising results, contributing significantly to both academic knowledge and practical applications. Members emphasized the importance of aligning future research with emerging trends and societal needs.

Agenda Item-4: Review the student's accomplishment and their participation in extracurricular activities.

The IQAC reviewed the academic and non-academic accomplishments of students over the past year. It was noted that participation in cultural events, sports, and technical fests has been robust, with students winning accolades at both national and state levels. The IQAC discussed ways to further encourage student participation by providing more support for student clubs, organizing inter-departmental competitions, and recognizing outstanding performers.

Agenda Item-5: Review and plan the academic audit of various departments of the University.

The IQAC reviewed the outcomes of previous academic audits. It was noted that the audits had successfully identified key areas for improvement, leading to significant enhancements in curriculum, teaching methodologies, and departmental infrastructure.

Agenda Item-6: To consider and approve the IQAC calendar for the session 2023-24.

Director IQAC present the IQAC calendar for the session 2023-24 which include various IQAC initiatives and monitoring mechanism to ensure quality.

Agenda Item-7: To discuss more strong connection with alumni.

It was proposed to expand the alumni database by updating contact information and reaching out to more graduates. The university will explore the use of digital platforms, such as

LinkedIn, to maintain and grow the alumni network. Encouraging alumni to participate in university events, such as convocation, orientation, and cultural fests, can strengthen their connection with the university. The IQAC discussed ways to encourage alumni to contribute to the university, whether through donations, scholarships, or by supporting university initiatives.

Agenda Item-8: Overview of the ICAR Accreditation Process and identification of Gaps and Areas for Improvement.

A need was identified to align the curriculum more closely with ICAR guidelines. This includes updating course content, incorporating more practical and field-oriented training and preparation of SSR for accreditation.
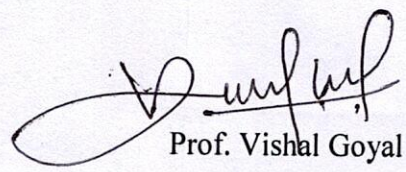
Agenda Item-9: Analysis of NIRF 2023 data and identification of GAPs.

Director IQAC present the analysis of data submitted for NIRF 2023 ranking also present the analysis and identify the gap areas.
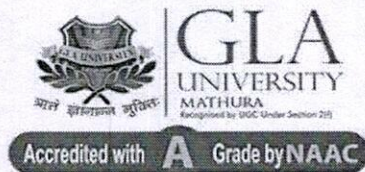
Agenda Item-10: Any other item with the permission of chair.

Director IQAC suggested for initiatives to enhance academic quality and standards at GLA University. Proposals included introducing more interdisciplinary programs and enhancing industry collaborations.

The meeting ended with the vote of thanks to the chair

Prof. Vishal Goyal

Director-IQAC

Internal Quality Assurance Cell

GLA University, Mathura

Action Taken Report

Date of IQAC Meeting: 07st Oct. 2023

S.No	Agenda Item	Action Taken
1	**Agenda Item-1:** Welcome Address by the Director IQAC.	No Action required.
2	**Agenda Item-2:** To brief about academic reform and teaching learning process	It was decided that Prof. A. S. Jalal will look the teaching learning process as Dean-Learning and Development and develop a detailed plan for implementing the suggested strategies. IQAC will review it bimonthly.
3	**Agenda Item-3:** To review the research outcome, patent, project, publication.	A plan to increase the visibility and citation of publications will be developed. Departments are encouraged to align their research with emerging trends and societal needs.
4	**Agenda Item-4:** Review the student's accomplishment and their participation in extracurricular activities.	The dean Student Affairs will enhance support for extracurricular programs. The Student Affairs Committee will work on a plan to enhance support for extracurricular activities, including better infrastructure, more frequent events, and additional mentorship for students involved in these activities.
5	**Agenda Item-5:** Review and plan the academic audit of various departments of the University.	The audit plan was approved, and departments will be notified of the audit schedule and required preparations. The audit teams will be finalized by director-IQAC.
6	**Agenda Item-6:** To consider and approve the IQAC calendar for the session 2023-24.	IQAC calendar for the session was prepare and notified to the concern.

7	**Agenda Item-7:** To discuss more strong connection with alumni.	The Alumni Relations Office has initiated the process of updating the alumni database. A program to recognize alumni who contribute to the university, whether through donations, scholarships, or support for initiatives, is being developed.
8	**Agenda Item-8:** Overview of the ICAR Accreditation Process and identification of Gaps and Areas for Improvement.	A detailed timeline has been established, and all concern involved have been briefed on the deadlines. Regular progress meetings about ICAR document preparation have been scheduled.
9	**Agenda Item-9:** Analysis of NIRF 2023 data and identification of GAPs.	Strengthen the Career Services Office, build more partnerships with industries for placements. Expand outreach programs to rural and underserved communities. More emphasis on high impact research and projects
10	**Agenda Item-10:** Any other item with the permission of chair.	The suggestions will be reviewed for possible inclusion.